

PRESENT: Supervisor S. Broderick; Councilmembers R. Morreale, J. Myers & S. Weachter; Dep. Sup. W. Conrad; Police Capt. Salada; Atty. A. Bax; Bldg. Insp. T. Masters; Finance Director J. Agnello; Water Foreman D. Zahno; Eng. B. Lannon; Sr. Coordinator M. Olick; 1 Press (NG); 3 Residents; & Deputy Clerk B. Cogland

ZOOM: WPCC Ch. Op. J. Ritter

EXCUSED: Hwy Sup. M. Zahno; Rec. Director T. Smith

Supervisor called the Work Session to order.

Agenda Approval

Morreale MOVED to approve the agenda, as presented. Seconded by Jacoby and Carried 5-0.

APPROVAL OF MINUTES

Minutes from December 23, 2024 - Incomplete

ABSTRACT

Morreale MOVED to approve Regular Abstract of Claims Numbered 24-03497 thru 24-03626 and recommended payment in the amount of \$245,999.36, plus a post-audit of \$0. Seconded by Weachter and Carried 5-0.

DEPARTMENT HEAD STATEMENTS

Police Captain Salada

End of the year 2024 report: Lewiston Police Department had 16,031 calls for service, which was a 49% increase from 2023. 51% increase in arrests, 106% increase in traffic citations.

Dan Zahno – Water Foreman

Last Friday there was a major water break on 31 (Saunders Settlement Road) and Kline Road that took all day and some to fix, but has been completed.

Melinda Olick – Senior Citizens Coordinator

2024 End of Year Report: The Lewiston Senior Center provided transportation to 1,163 medical appointments by means of the Senior Van services; 1,454 people participated in the nutrition program, and 3,383 took part in yoga sessions. There are a lot of activities offered and planned at the Senior Center, please pick up a schedule and Newsletter at the Senior Center or Lewiston Town Hall.

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The Finance Director asked for approval to process the following 2024 budget revision:

1. This revision is requesting to move \$2,406.00 to the Justice Clerk Personnel budget (A00-1110-0100-0000) from the Court Security Personnel budget (A00-1110-0100-0100) to cover contractual salary increase expenses.
2. This revision is requesting to move \$2,320.00 to the Court Admin Personnel budget (A00-1110-0100-0101) with \$1,400.00 from the Court Security Personnel budget (A00-1110-0100-0100) and \$920.00 from the Justice Contractual budget (A00-1110-0400-0000) to cover contractual salary increase expenses.
3. This revision is requesting to move \$1.00 to the Budget Officer Personnel budget (A00-1310-0100-0000) from the Jr. Accountant Personnel budget (A00-1310-0100-0001) to cover the rounding of salary expenses.
4. This revision is requesting to move \$3,645.00 to the Assessors Personnel budget (A00-1355-0100-0000) from the Jr. Accountant Personnel budget (A00-1310-0100-0001) to cover contractual salary increase expenses and retirement payout.
5. This revision is requesting to move \$16,768.00 to the Town Clerk Personnel budget (A00-1410-0100-0000) from the Town Clerk Contractual budget (A00-1410-0400-0000) to cover contractual salary increase expenses and retirement payouts.
6. This revision is requesting to move \$952.00 to the Engineer Personnel budget (A00-1440-0100-0000) from the Jr. Accountant Personnel budget (A00-1310-0100-0001) to cover contractual salary increase expenses.
7. This revision is requesting to move \$1,068.00 to the Building Custodian Personnel budget (A00-1620-0100-0000) from the Building Equipment budget (A00-1620-0200-0000) to cover contractual salary increase expenses.
8. This revision is requesting to move \$28,766.00 to the Contingency budget (A00-1990-0400-0000) from the Fund Balance budget (A00-1000-0599-0000) to correct funding to cover GAR Associates reassessment expenses.
9. This revision is requesting to move \$4,603.00 to the Highway Superintendent Personnel budget (A00-5010-0100-0000) from the Highway Admin. Contractual budget (A00-5010-0400-0000) to cover contractual salary increase expenses.

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10. This revision is requesting to move \$1,000.00 to the Seniors Contractual budget (A00-7630-0400-0000) from the Seniors Equipment budget (A00-7630-0200-0000) to cover contractual expenses.
11. This revision is requesting to move \$1,788.00 to the Medicare Tax budget (A00-9020-0800-0000) from the State Retirement budget (A00-9010-0800-0000) to cover the taxes on contractual salary increase expenses.
12. This revision is requesting to move \$7,650.00 to the Social Security Tax budget (A00-9030-0800-0000) from the State Retirement budget (A00-9010-0800-0000) to cover the taxes on contractual salary increase expenses.
13. This revision is requesting to move \$6,097.00 to the Police Personnel budget (B00-3120-0100-0000) from the Police Contractual budget (B00-3120-0400-0000) to cover salary expenses.
14. This revision is requesting to move \$9,390.00 to the LP SRO Personnel budget (B00-3120-0100-0015) from the Fire Inspection Personnel budget (B00-3410-0100-0000) to cover salary expenses.
15. This revision is requesting to move \$2,907.00 to the NW SRO Personnel budget (B00-3120-0100-0025) from the Fire Inspection Personnel budget (B00-3410-0100-0000) to cover salary expenses.
16. This revision is requesting to move \$730.00 to the Police Equipment budget (B00-3120-0200-0000) from the Fire Inspection Contractual budget (B00-3410-0400-0000) to cover equipment expenses.
17. This revision is requesting to move \$6,550.00 to the Safety Inspection Personnel budget (B00-3620-0100-0000) from the Grant Writing Personnel budget (B00-8095-0100-0000) to cover contractual salary increase expenses.
18. This revision is requesting to move \$1,682.00 to the Safety Inspection Contractual budget (B00-3620-0400-0000) from the Safety Inspection Equipment budget (B00-3620-0200-0000) to cover contractual expenses.
19. This revision is requesting to move \$500.00 to the Stormwater Personnel budget (B00-8140-0100-0000) from the Grant Writing Personnel budget (B00-8095-0100-0000) to cover contractual salary increase expenses.
20. This revision is requesting to move \$515.00 to the Police Medicare Tax budget (B00-9020-0800-0100) from the Medicare Taxes budget (B00-9020-0800-0000) to cover payroll tax expenses.

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21. This revision is requesting to move \$2,203.00 to the Police Social Security Tax budget (B00-9030-0800-0100) from the Social Security Tax budget (B00-9030-0800-0000) to cover payroll tax expenses.
22. This revision is requesting to move \$92,746.00 to the Highway General Repairs Personnel budget (DB0-5110-0100-0000) from the Highway Snow Removal Personnel budget (DB0-5142-0100-0000) to cover salary expenses.
23. This revision is requesting to move \$1,811.00 to the Master Sewer Personnel budget (SS2-8110-0100-0000) from the Sanitary Sewer Social Security budget (SS2-9030-0800-0000) to cover contractual salary expenses.
24. This revision is requesting to move \$314.00 to the South Sewer Personnel budget (SS3-8110-0100-0000) from the South Sewer Social Security budget (SS3-9030-0800-0000) to cover contractual salary expenses.
25. This revision is requesting to move \$1,302.00 to the Water Admin Personnel budget (SW1-8310-0100-0000) from the Transmission & Distribution Personnel budget (SW1-8340-0100-0000) to cover contractual salary expenses.

Myers MOVED for approve the budget revisions as presented. Seconded by Morreale and carried 5-0.

Supervisor Broderick would like a motion to create another Building Inspector position within the Building Department.

Jacoby MOVED to create another Building Inspector position for the Building Department. Seconded by Morreale and carried 5-0.

COUNCILMAN MORREALE

Auctions International Bid Closing

Bidding on the 2018 Honda Clarity Sedan on Auctions International has ended, resulting in \$16,200 as the highest bid. This is the same car that was previously put up for bid on Auctions International, it was reposted due to a failure to complete the transaction by the previous proposed buyers.

Morreale MOVED to accept the high bid of \$16,200 for the 2018 Honda Clarity Sedan on Auctions International. Seconded by Jacoby, and Carried 5-0.

We have a site plan for Community Solar Project on a closed landfill.

Morreale MOVED to schedule a Public Hearing on the Solar project for Monday January 27, 2025 at 6:00 P.M. Seconded by Weachter, and Carried 5-0.

Our Lady Fatima Shrine

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The Planning Board meeting in regular session on December 19, 2024 reviewed a four-lot subdivision, a request from Our Lady Fatima Shrine, on Swann Road SBL 88.00-1-1.2. The Board classified this as a minor to be treated as a minor. The Planning Board recommends a negative declaration with regards to SEQRA. The Planning Board recommends approval of the subdivision as presented.

Jacoby MOVED to approve the negative declaration in the regards to SEQRA. Seconded by Weachter, and Carried 5-0.

Morreale MOVED to approve the four-lot subdivision as presented. Seconded by Weachter, and Carried 5-0.

One Lot Subdivision

The Planning Board meeting in regular session on December 19, 2024 reviewed a one lot subdivision, a request from Mark Kowalski, on Langdon Road, SBL 75.00-2-11.11. The Board classified this as a minor to be treated as a minor. The Planning Board recommends a negative declaration with regard to SEQRA. The Planning Board recommends approval of the subdivision as presented.

Morreale MOVED to approve a negative declaration regarding SEQRA. Seconded by Weachter, and Carried 5-0.

Morreale MOVED to approve the subdivision as presented. Seconded by Jacoby. And Carried 5-0.

Revised Site Plan for Conversion of Business Office

The Planning Board meeting in regular session on December 19, 2024 reviewed a Site Plan conversion of existing 4 bay car wash to JP2 Propane business office and maple syrup equipment sales office, request from Jay Clause, at 2846 Saunders Settlement Road, SBL 11.20-2-42. The Planning Board recommends a negative declaration in regard to SEQRA. The Planning Board recommends approval of the site plan presented.

Morreale MOVED to approve a negative declaration in regard to SEQRA. Seconded by Weachter, and Carried 5-0.

Morreale MOVED to approve the site plan as presented. Seconded by Jacoby, and Carried 5-0.

COUNCILMAN MYERS – Nothing to Report

COUNCILWOMAN WAECHTER – Nothing to report

Announcements – Town offices will be closed January 20th in observance of Martin Luther King, Jr. Day.

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Upcoming Meetings

Historic Preservation – January 14, 2025 5:45 P.M

Zoning Board – January 9, 2025 6:00 P.M.

Planning Board – January 16, 2025 6:30 P.M.

RTBM* – January 27, 2025 6:00 P.M.

*During which will be the Public Hearing on the Solar Farm on Modern's Property.

Weachter MOVED to adjourn. Seconded by Jacoby and carried 5-0. 6:27 P.M.

Transcribed and

Respectfully submitted by:

Briggett R. Cogland

Deputy Town Clerk

January 6, 2025

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